

The logo for AFP 2020, featuring the letters 'AFP' in a large, bold, sans-serif font with a diagonal slash through the 'A', and the year '2020' below it in a similar font. The logo is white and is set against a black background within a yellow-bordered box.

AFP
2020

The text 'VIRTUAL EXPERIENCE' is written in a bold, sans-serif font, with 'VIRTUAL' on the top line and 'EXPERIENCE' on the bottom line. Below this text is a horizontal line, and underneath the line are the dates '10/19-10/29'. The entire text and line are white and are set against a black background within a yellow-bordered box.

VIRTUAL
EXPERIENCE
10/19-10/29

Dear

AFP 2020 is the most important event for treasury and finance, where attendees share effective ideas and exchange best practices.

I believe my participation will bring new, innovative ideas to our organization. I'll hear from thought leaders and distinguished speakers, learn best practices from my peers and find solutions to our organization's issues at world-class educational sessions. Plus, since it's a virtual event this year, I can easily stay on top of work and save on hotel and transportation costs.

I would like to request approval to attend. You can visit www.AFP2020.org for more information.

I believe the following sessions will specifically benefit our organization:

I plan to speak with the following exhibitors to improve our operations:

Here is the cost of the registration fee for attending the AFP 2020 Virtual Experience: \$

I believe this event will have significant ROI for our organization. Afterwards, I'll provide key takeaways and recommended actions.

I would appreciate your approval of this request.