

## How to update Company Information, Description and Service Categories & How to Upload Logos for AFP's Website & Mobile App

**Step 1:** Click, "View & Edit Company Profile" on the exhibitor registration portal dashboard.

- Assign exhibit hall only and full conference badges.
- Register additional full conference attendees.
- Register exhibit hall only talent badges.
- Make substitutions.

Questions? Email [exhibiting@afponline.org](mailto:exhibiting@afponline.org) or visit our [FAQs](#)

EXHIBITOR NAME: AFP

[Manage Exhibit Shows](#)

[View & Edit Company Profile](#)

Registrations		
Booth Size(#)	Exhibitor Full Conference	Exhibitor Floor Staff
Registrations & Limits		

**Step 2:** Update your company name, address, email, website, description, and services your company provides.

Company Name:\*

Address 1:\*

Address 2:

Address 3:

City:\*

Country:\*

State:\*

Zip:\*

Phone:\*

Extension:

Email:\*

Linkedin URL:

Twitter handle:

Website:\*

Company description (90 word limit):\*

## How to update Company Information, Description and Service Categories & How to Upload Logos for AFP's Website & Mobile App

Company description  
(90 word limit):\*

ep - biography

- What services do you offer? (Please select at least one and no more than three service categories)\*
- Accounts Payable Services
  - Accounts Receivable Services
  - ACH Services
  - AI, Blockchain and RPA
  - Automation and Robotics
  - Business Intelligence/Analytics
  - Commercial Cards
  - Compliance & Governance Services
  - Consulting Services
  - Cryptocurrency and Meta Services
  - Depository Services
  - Digital Payment Solutions
    - Document Automation and Imaging
  - Services
  - Embedded Finance Banking as a Service
  - Enterprise Application Software
  - EPM/CPM (Enterprise/Corporate Performance Management)
  - Financial Planning & Analysis
  - Financial Risk Management Services

**Step 3:** To update your company logo, click the hyperlink on the landing page. To ensure that your logo properly appears on the conference website and mobile app, please follow the posted instructions on logo sizes and nomenclature.

My Info

My Email Preferences

Transactions

Membership

AFP will include your company's information in the AFP 2024 Mobile App. Please confirm your company information, description, and service categories below by Friday, August 16, 2024. Please share your company logo with us please [by clicking here](#) and upload your high-resolution logo in the two formats below:

Note: Please make sure your logo does not have a transparent background.

Example for how to save your logo: [Company Name]\_300x600 and [Company Name]\_600x72

Format Needed for 2024 Conference Website

- .ai or .eps file of your logo in color.
- All fonts should be converted to outline.
- Logos versioned in black and in white are also encouraged, if available.
- High resolution .png file of your logo in color. This file should be at least 600px wide or tall at 72dpi and have a transparent background.


## How to update Company Information, Description and Service Categories & How to Upload Logos for AFP's Website & Mobile App

Email

First Name

Last Name

Company



Drag files here

[Browse files](#)

Upload