



**You must complete both pages of this registration form.**

Full Name \_\_\_\_\_  
AFP Member # \_\_\_\_\_

**JGA7** FOR OFFICE USE ONLY CC/CK# \_\_\_\_\_

ID# \_\_\_\_\_ Amt. \$ \_\_\_\_\_

Reg.# \_\_\_\_\_ LB Date \_\_\_\_\_

### 3 PAYMENT INFORMATION

Registration	Member*			Non-Member		
	1 Seminar	2 Seminars	3 Seminars	1 Seminar	2 Seminars	3 Seminars
Early	<input type="checkbox"/> \$995	<input type="checkbox"/> \$1690	<input type="checkbox"/> \$2185	<input type="checkbox"/> \$1390	<input type="checkbox"/> \$2085	<input type="checkbox"/> \$2580
Standard	<input type="checkbox"/> \$1095	<input type="checkbox"/> \$1890	<input type="checkbox"/> \$2485	<input type="checkbox"/> \$1490	<input type="checkbox"/> \$2285	<input type="checkbox"/> \$2880

Total Amt Due = \$ \_\_\_\_\_ \$ \_\_\_\_\_

\* To receive member rates for 2007 purchases, you must be a valid AFP member for 2007.

**Space is limited!** If you have missed the Standard Registration deadline, you must register on-site. Call for pricing and availability.

**Special Team Discount** Register three or more individuals from the same company at the same time, and receive a 10% discount per person off the registration fee. Call AFP Customer Service at 301.907.2862 for details during office hours 8:30 a.m. – 5:00 p.m. ET, Monday – Friday.

#### Join AFP at no extra charge!

Membership dues are individual, non-refundable and non-transferable. By remitting this fee, you will become enrolled as an AFP member unless you check the box below. Annual dues are \$395. Of the \$395 in annual membership dues, \$45 is applied toward a one-year subscription to *AFP Exchange*, which is inseparable from dues and disclosed per USPS regulations.

Do not apply the non-member differential to AFP membership.

### 4 METHOD OF PAYMENT All payments must be made in U.S. Dollars. Federal Tax ID 58-1424769

Check Enclosed  American Express  MasterCard  Visa  Discover Card  Diners Club

*To avoid duplicate credit card charges, do not mail previously faxed registrations to the AFP P.O. Box.*

Card# \_\_\_\_\_ Exp. Date \_\_\_\_\_ Signature \_\_\_\_\_

### 5 ADDITIONAL INFORMATION

#### 1. Your relationship to finance (Check one)

- CP  I direct/execute finance and/or treasury functions for my organization.  
AS  I sell/manage products/services used by financial organizations, or I perform services/consulting for financial clients.  
AC  I am a full-time instructor in finance at an accredited post-secondary educational institution.

### 6 AFP SEMINAR SERIES POLICIES

**Class Hours** Daily start and end times vary by location/venue. See [www.AFPonline.org/seminars](http://www.AFPonline.org/seminars) for class start and end times. Registration opens 30 minutes prior to start time on first day.

**Seminar Attire** Seminar participants should wear business casual attire for this event.

**Meals** Both days include a continental breakfast and breaks.

**Registration Policies** AFP cannot process your registration without FULL PAYMENT. AFP accepts payment in the form of American Express, MasterCard, Visa, Discover Card, Diners Club, Check or money order, in U.S. dollars drawn on a U.S. bank. Registrations may be accepted on site if space is available. AFP will confirm your registration within 10 days or receiving it.

**Cancellations** AFP accepts only written cancellations. Cancellations for registrations received three weeks prior to the start of the seminar will receive a 100% refund, less a \$50 processing fee. There are no refunds for cancellations received less than three weeks prior to the start of the seminar. Registrants are responsible for canceling their own hotel accommodations.

**Substitutions** If you cannot attend the seminar, someone else from your company may attend. All requests for substitutions must be made in writing with a completed registration form to AFP's Customer Service Department at least two weeks prior to the event. On-site substitutions will also be accepted.

**Travel Information** MS Destinations is the official travel agency for AFP seminars. They will be happy to assist you with your travel plans. Please call 800.277.8824, Monday – Friday, 9:00 a.m. – 5:30 p.m. ET to arrange your transportation.

**Accommodations** For seminars held at hotels, AFP has negotiated a special rate on a limited number of rooms. To reserve, please contact the hotel directly. For suggestions on hotels near training facilities, visit [www.AFPonline.org/seminars](http://www.AFPonline.org/seminars).

**Questions or concerns** Please call AFP Customer Service at 301.907.2862 during office hours, 8:30 a.m. – 5:00 p.m. ET, Monday – Friday, e-mail [AFP@AFPonline.org](mailto:AFP@AFPonline.org) or visit [www.AFPonline.org](http://www.AFPonline.org).

**Special Assistance:** If you have a disability and require special assistance, please notify AFP at 301.907.2862 before the seminar so that we may accommodate your needs.