

Cancellation Request

Submit your cancellation request to AFP via fax at 301.907.2864 or by mail to: AFP Certification, P.O. Box 64714-C, Baltimore, MD 21264.

- You must contact the Pearson VUE at 866.837.8287 at least 24 hours prior to your scheduled appointment to cancel your exam appointment.
- Candidates who submit a cancellation request form by the deadline will be refunded the exam fee.
- Re-examination and reinstatement candidates who submit a cancellation request form by the deadline will receive a refund of the examination fee, minus a \$100 processing fee.
- Cancellation requests will not be accepted after the cancellation deadline.

CTP Examination Window

Cancellation Deadline

June 1, 2010 – July 31, 2010 (2010A)

May 7, 2010

Please print or type

1. AFP ID #: _____ AFP MEMBER? YES NO

2. NAME: MR. MS. MRS. DR. _____
LAST FIRST MI

3. TITLE: _____

4. ORGANIZATION: _____

5. MAILING ADDRESS PREFERENCE (HOME BUSINESS)

6. BUSINESS ADDRESS: _____

CITY: _____ STATE/PROV: _____ ZIP/POSTAL CODE: _____ COUNTRY: _____

HOME ADDRESS: _____

CITY: _____ STATE/PROV: _____ ZIP/POSTAL CODE: _____ COUNTRY: _____

7. PHONE: _____ FAX: _____

E-MAIL: _____

By signing and submitting this cancellation request form, I accept the conditions set forth in the 2010 CTP Candidate Information Bulletin. I understand that I am subject to all policies concerning cancellations, refunds, transfers, deferrals, administration of the test, reporting of test scores and the complete certification process and policies including the CTP recertification process.

I certify that I have read and will abide by the Association for Financial Professionals' Standards of Ethical Conduct (www.afponline.org/ethics). Any false statements made on this application will constitute a violation for which my certification may be revoked. I certify that the information contained in this application is true, complete and correct to the best of my knowledge and is made in good faith.

8. SIGNATURE: _____ DATE: _____

ALL TRANSFER REQUESTS MUST BE SIGNED BY CANDIDATE. THIRD-PARTY REQUESTS WILL NOT BE ACCEPTED.