

AFP® CASH MANAGEMENT FUNDAMENTALS (CMF) SEMINARS

You must complete both pages of this registration form.

Full Name _____
AFP Member # _____

TBA7 FOR OFFICE USE ONLY CC/CK# _____
ID# _____ Amt. \$ _____
Reg.# _____ LB Date _____

5 GENERAL INFORMATION

- Your relationship to finance** (Check one)
 CP I perform/manage finance functions.
 AS I sell to finance/treasury departments, or I perform consulting.
 AC I teach finance full-time.
- Your organization's industry** (Check one)

AC <input type="checkbox"/> Academic	IN <input type="checkbox"/> Insurance
BF <input type="checkbox"/> Banking	MN <input type="checkbox"/> Manufacturing
BS <input type="checkbox"/> Business Svcs./Consulting	NP <input type="checkbox"/> Non-profit
CM <input type="checkbox"/> Comm./Media	PE <input type="checkbox"/> Petroleum
CX <input type="checkbox"/> Const./Const. Supply	RE <input type="checkbox"/> Real Estate
EN <input type="checkbox"/> Energy/Non-petroleum	RT <input type="checkbox"/> Retail
FS <input type="checkbox"/> Financial Services	SW <input type="checkbox"/> Software
GV <input type="checkbox"/> Government	TC <input type="checkbox"/> Technology
HS <input type="checkbox"/> Health Services	TR <input type="checkbox"/> Transportation
HT <input type="checkbox"/> Hospitality/Travel	UT <input type="checkbox"/> Utility
OT <input type="checkbox"/> Other (Specify)	WD <input type="checkbox"/> Wholesale/Dist.
- How your organization measures performance** (Check one)
 (1) Sales (2) Assets
- Your organization's annual sales/assets** (Check one)

(1) <input type="checkbox"/> Under \$50 million	(6) <input type="checkbox"/> \$1-4.9 Billion
(2) <input type="checkbox"/> \$50-99.9 million	(7) <input type="checkbox"/> \$5-9.9 Billion
(3) <input type="checkbox"/> \$100-249.9 million	(8) <input type="checkbox"/> \$10-20 Billion
(4) <input type="checkbox"/> \$250-499.9 million	(9) <input type="checkbox"/> Over \$20 Billion
(5) <input type="checkbox"/> \$500-999.9 million	
- Your organization is** (Check one)
 PUB Publicly traded COL College/University
 PRI Privately/Closely held NON Non-profit entity
 GOV Government entity
- Your gender:** (M) Male (F) Female
- Year you entered the financial profession:** _____

6 AFP CASH MANAGEMENT FUNDAMENTALS SEMINAR POLICIES

Class Hours Registration opens the first day from 8:30 – 9:00 a.m. Class time is from 9:00 a.m. to 5:00 p.m. each day.

Seminar Attire Seminar participants should wear business casual attire for this event.

Meals Continental breakfast and breaks are provided.

Registration Policies AFP cannot process your registration without FULL PAYMENT. AFP accepts payment in the form of American Express, MasterCard, Visa, Discover Card, Diners Club, Check or money order, in U.S. dollars drawn on a U.S. bank. Registrations may be accepted on site if space is available. AFP will confirm your registration within 10 days of receiving it.

Cancellations AFP accepts only written cancellations. Cancellations for registrations received three weeks prior to the start of the seminar will receive a 100% refund, less a \$50 processing fee. There are no refunds for cancellations received less than three weeks prior to the start of the seminar. Registrants are responsible for canceling their own hotel accommodations.

Substitutions If you cannot attend the seminar, someone else from your company may attend. All requests for substitutions must be made in writing with a completed registration form to AFP's Customer Service Department at least two weeks prior to the event. On-site substitutions will also be accepted.

Travel Information MSdestinations is the official travel agency for the Cash Management Fundamentals seminars. They will be happy to assist you with your travel plans. Please call 800.277.8824, Monday – Friday, 8:30 a.m. – 5:30 p.m., ET to arrange your transportation.

Questions or concerns: Please call AFP Customer Service at 301.907.2862 during office hours, 8:30 a.m. – 5:00 p.m. ET, Monday – Friday, e-mail AFP@AFPonline.org or visit www.AFPonline.org.

Special Assistance: If you have a disability and require special assistance, please notify AFP at 301.907.2862 before the seminar so that we may accommodate your needs.